

# EPPING FOREST DISTRICT LOCAL COUNCILS' LIAISON COMMITTEE MINUTES

**Date:** Wednesday, 6 December 2006      **Time:** 7.30 - 7.45 pm

**Place:** Council Chamber, Civic  
Offices, High Street, Epping

**Members Present:**      **Representing Epping Forest District Council:**  
  
Councillor(s): Mrs A Haigh (Chairman), R Morgan and  
Mrs J H Whitehouse

**Other Councillors:**

Councillor(s):

**Representing Essex County Council:**

County Councillor(s): C Finn and T Spencer

**Representing Local Councils:**

Councillor J Salter (Abbess, Beauchamp and Berners Roding Parish Council), S Deluca (Chigwell Parish Council), Mrs P Smith (Epping Upland Parish Council), Bob Whittome (Epping Town Council), Councillor J E Dolder (High Ongar PC), Councillor R Pearce (Loughton Town Council), Councillor Mrs J Woods (Loughton Town Council), C Thompson (Moreton, Bobbingworth and Lavers PC), Mrs D Borton (Nazeing Parish Council), Councillor E Borton (Nazeing Parish Council), Councillor Ms G Castle (Nazeing Parish Council), Councillor R Northwood (Sheering Parish Council), Councillor J Harrington (Sheering Parish Council), Councillor J Farren (Stapleford Abbots PC), Councillor R Russell (Stapleford Abbots Parish Council), Councillor Ms K Canning (Waltham Abbey Town Council), R James (Waltham Abbey Town Council) and S Bosworth (Willingale Parish Council)

**Apologies:**      **Epping Forest District Council –**

Councillor(s): Mrs C Pond and B Sandler

**Essex County Council –**

Councillor(s): C Pond, G McEwen, M Tomkins and E Webster

**Parish/Town Councils: -**

**Officers Present:**      J Scott (Joint Chief Executive), I Willett (Head of Research and Democratic Services), Z Folley (Democratic Services Assistant) and M Jenkins (Democratic Services Assistant)

**By Invitation:**

**44. THE DISTRICT, TOWN AND PARISH COUNCIL CHARTER - REVISED VERSION**

The Committee considered the revised version of the District Council and Local Council Charter. The District, Town and Parish Council Charter Review Working Group had been reviewing and updating the Charter.

Since the inception of Epping Forest District Council in 1974, the District Council and the Parish and Town Councils had come together to discuss matters of mutual interest and concern. In December 1993, following publication of the first series of reports by the Local Government Commission, the District Council, having noted the views of the Commission, decided to pursue the concept of a Charter for Parish and Town Councils. The District and Local Councils have reviewed the Charter jointly at approximately two yearly intervals, over the last year the District, Town and Parish Council Charter Review Working Group had been working to review and update the Charter.

The Chairman thanked the Working Group for all their hard work in preparing the plan.

**RESOLVED:**

That the revised version of the District Council and Local Council Charter be agreed.

**45. ANY OTHER BUSINESS**

The Chairman reported that her Christmas Carol Concert would be held on 8 December 2007 at St. John's Church at Buckhurst Hill. She looked forward to seeing all those who would be attending at the service and wished members a Merry Christmas and a Happy New Year.

**46. DATES OF FUTURE MEETINGS**

The Committee noted that the next meeting is scheduled for 7 March 2007.

**CHAIRMAN**